

ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

March 20, 2019

COMMISSIONERS PRESENT: David Bailey, Angie Cano, Bruce Junor, Lee Lowrey

COMMISSIONERS ABSENT: John Clarey

STAFF PRESENT: Barry Rondinella, Airport Director
Rick Francis, Assistant Airport Director
Lauren Kramer, Deputy County Counsel
David Pfeiffer, Deputy Airport Director, Business Development
Mariane Teschner, Deputy Airport Director, Finance and Accounting
Scott Hagen, Deputy Airport Director, Operations
Jessica Miller, IT Manager, Operations
Aida Lopez, Staff Specialist, John Wayne Airport Administration

CALL TO ORDER: Vice Chair Lowrey called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Junor led the assembly in the Pledge of Allegiance.

Agenda Items #1 through #3 were heard out of order in order to allow more time for discussion of Item #2.

1. **APPROVE SUBORDINATE CONTRACT FOR DIGITAL NETWORK ASSESSMENT AND DESIGN SERVICES (ASR 19-000067)** Administrative Manager Jessica Miller stated that the network was installed in 2011. The network provides email, file and print sharing services and also supports the Parking Revenue Control and Common Use Passenger Processing Systems. Administrative Manager Miller provided a brief overview on the use of the network switches and stated that 55 percent of the existing 150 switches have exceeded their usefulness. The contract with Dimension Data for assessment and design services will assist JWA in planning a successful upgrade of the JWA network. Administrative Manager Miller and KC Roestenber of CEOIT provided answers to the Commissions' questions regarding security, vendor hardware and the budget allotted for this project.

On Commissioner Junor's motion and Commissioner Bailey's second, this item was unanimously approved.

2. **APPROVAL OF MINUTES:** On Commissioner Junor's motion and Commissioner Cano's second, the Regular Meeting Minutes of February 20, 2019, were approved as written.
3. **AUTHORIZE REQUEST FOR QUALIFICATIONS AND REQUEST FOR PROPOSALS FOR CONCESSIONS (ASR 19-000194)** Deputy Airport Director Dave Pfeiffer stated that a recent 2017 survey identified that JWA needs to make some improvements within its concession program, especially with the amount of concession space. The survey recognized the guests' desire for increased options for food and beverage and specialty retail locations. Deputy Airport Director Pfeiffer provided a summary on the Request for Qualifications and Request for Proposal requirements for the concession development program, each phase and its concepts and locations. Deputy Airport Director Pfeiffer further stated that over the last 18 months, in order to encourage local concepts and brands, his staff have done outreach throughout the County's business community informing them about the concession program and the upcoming opportunities at JWA

On Commissioner Bailey's motion and Commissioner Junor's second, this item was unanimously approved.

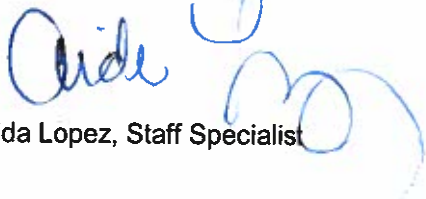
SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS – Airport Director Barry Rondinella stated that the Board approved the contract renewal with Flagship Airport Services, Inc. on February 26, 2019.

4. ADDITIONAL BUSINESS

- A. PUBLIC COMMENTS – None.
- B. AIRPORT DIRECTOR COMMENTS – None
- C. AIRPORT COMMISSION COMMENTS – None.

5. ADJOURNMENT OF PUBLIC MEETING The meeting adjourned at 5:56 pm.

Respectfully submitted,



Aida Lopez, Staff Specialist